

BOWLING GREEN SCHOOL STUDENT HANDBOOK

PRINCIPAL'S MESSAGE

This handbook has been prepared with the hope that it will be a useful guide for students at Bowling Green School. In this handbook, you will find a summary of school life, the customs, activities, curriculum, rules and clubs. **Please notice there have been some changes in the handbook from last year.**

As you go through high school, remember, you write your high school record but once. Once written, that record cannot be altered. You should also know that when securing employment, entering the armed forces, matriculating to a university or college, your record follows you. In fact, it usually precedes you. The importance, therefore, of a good high school record cannot be over emphasized. An excellent record (the best you can do) in grades, attendance, citizenship, personality, and character should be the goal of every student. Give your best!

We hope this handbook serves you and your parents as a guide to a rewarding and satisfying high school career.

Bill Murray
Principal

TO INSURE STUDENT SAFETY AND PROTECT SCHOOL PROPERTY, SURVEILLANCE CAMERAS ARE USED TO MONITOR OUR CAMPUS AND BUILDINGS 24/7.

SCHOOL UNIFORM POLICY

GRADES PK-6TH

SHIRTS (1.) Hunter green or white pique polo shirts in short/long sleeves (logo).

- (2.) Bowling Green logo t-shirts from designated stores.
- (3.) Crew neck sweatshirts with school logo. (Properly sized)
- (4.) All shirts must be tucked in. Shirt must be properly sized so they will be long enough to remain tucked in.

GIRLS: Dark khaki uniform pants, shorts, skirts, knee length jumpers must be worn. Brown denim pants or shorts will not be allowed. Plaid shorts, skirts, shorts or knee length jumpers may be worn. White plaid from Land's End or any local vendor that carries white plaid is acceptable.

BOYS: Dark khaki uniform pants or shorts must be worn. Brown denim pants or shorts will not be allowed.

BOTH:

- *PK-1st graders may wear dark khaki uniform pants or shorts with elastic waists.
- *Brown or black belts will be worn with belt-looped pants.
- *Solid khaki, hunter green, or white socks will be worn.
- *No cut, unhemmed, or rolled hems on shorts or pants will be allowed.
- *No "cargo" shorts or pants with multiple outside pockets will be worn.
- *Shoes with laces must be tied; no flip-flops, cleats, Crocs, Birkenstock or any shoes that can be converted to open heel. **However; the Islander Crocs are allowed.**

GRADES 7th – 12th

***Grades 7 – 12 will be required to wear uniforms on a daily basis. Every student leaving campus to represent Bowling Green School in any academic, athletic or other type field trip will wear uniforms. Any change in this policy **MUST** be approved by the administration.

Every student will wear a P.E. uniform. This consists of a gold 50/50 t-shirt and hunter green Augusta shorts (6-inch inseam). Both need the school logo, and you may add your child's initials or school ID number.

SHIRTS:

- (1.) Hunter green or white pique polo shirts with long/short sleeves and school logo
- (2.) Properly sized hunter green crew neck sweatshirts with logo.
- (3.) A white, green, gold or grey shirt may be worn as an undergarment only. Undergarments must not have writing or pictures on them.
- (4.) All shirts will be tucked in. Shirts must be properly sized so they will be long enough to remain tucked in.
- (5.) Current year spirit or group shirts approved by the administration may be worn on Fridays **ONLY!** Event shirts (such as shirts sold at tournaments, etc) will not be allowed.
- (6.) The regular uniform with # 1 above shirt. Other dress must be approved by the administration.

GIRLS: Dark khaki uniform pants, shorts, skirts, or knee length jumpers may be worn. The skirts must be hemmed not rolled. Skirt slits are not allowed. Natural or white colored pantyhose may be

worn with skirts. Plaid shorts, skirts, or knee length jumpers may be worn. White plaid from Land's End or any local vendor that carries white plaid is acceptable.

BOYS: Dark khaki uniform pants or shorts must be worn.

BOTH:*Pants, shorts, skirts and Capri pants must have belt loops, and a black or brown belt must be

worn. Shoes and socks must be worn with these.

*Solid hunter green, white, or khaki colored socks will be worn.

*Shorts length is no more than 3 inches above the knee or 6 inches from floor when kneeling.

If shorts length becomes a problem, the privilege may be removed.

*No cut, unhemmed, or rolled hems on shorts, pants, or Capri pants will be allowed.

*No "cargo" shorts or pants with multiple outside or patch pockets will be accepted.

*Shoes with laces must be tied; no flip-flops, cleats, Crocs, Birkenstock or shoes that can be converted to open heel. **However; the Islander Crocs are allowed.**

OUTERWEAR FOR ALL:

Bowling Green School letterman jackets are allowed.

Hunter green lined windbreaker, or hooded sweatshirt that pullover or zip. The school logo is required.

ALL STUDENTS

GROOMING : Mustaches, beards, goatees and earrings on boys will not be allowed. Any personal grooming, boys and girls, considered to be a distraction (hair color, hairstyle, etc.) by the administration will not be allowed. The boys' hair must be above the ears and above the collar and sideburns not to extend below the ear lobe. Bangs must be above the eyebrow. Visible body piercing such as in the eyebrows, nose, tongue, lip, etc will not be permitted. Girls may wear earrings in the ears only.

No frayed or unhemmed clothing or clothing with holes is allowed.

Any article of clothing suggestive of vulgar symbols, political advertisements, words or advertisements of alcohol substances, tobacco products drugs, drug paraphernalia, profanity, obscenity or vulgarity is prohibited.

No student shall wear possess, use, distribute, display, or sell any clothing, jewelry, emblem, symbol, signs, or other things which are evidence of membership with any gang.

Hats are not to be worn inside school buildings or during assemblies in gym.

All clothing must be properly sized. Shirts especially must be long enough to be tucked in properly.

The dress code will be checked each morning in homeroom and must be adhered to throughout the day including the P. E. classes. Violators will be reported to Mr. Henley on referral forms. Dress

code penalties are as follows:

1 st offense:	Warning (May be sent home)
2 nd offense:	\$10.00 fine
3 rd offense:	Saturday detention
4 th offense:	1 day suspension
5 th offense:	\$10.00 fine
6 th offense:	\$20.00 fine
7 th offense:	Saturday detention
8 th offense:	2 day suspension
9 th offense:	\$10.00 fine
10 th offense:	\$25.00 fine
11 th offense:	Saturday detention
12 th offense:	3 day suspension
13 th offense:	Expulsion from school

PROCEDURE TO FOLLOW WHEN ABSENT

Parents should call by **10am** on the day of their child's absence. If a call is not received, a note of explanation **MUST** be brought by the student to school the **NEXT** school day.

EXCUSED ABSENCES AND MAKEUP WORK FOR EXTENDED ABSENCES

Students will be given an opportunity to make up work when the absence is excused. It is the responsibility of the student to obtain all assignments missed. A student will be given 3 days to meet with their teachers and gather any missed assignments. If the student has not made arrangements for make-up work within 3 days the teacher may give a zero (0) grade for work missed.

EXTENDED FAMILY TRIPS

If a student will be out of school on an extended family trip of 2 or more days then the student must report to the principal's office in person prior to the absence to get approval for the absence. This form must be filled out completely by the student and their teachers and signed by the parents and principal. It is the responsibility of the student to obtain all assignments missed. A student will be given 3 days to meet with their teachers and gather any missed assignments.

LEGAL EXCUSES FOR ABSENCES

Attendance requirements are mandated by the State Board of Education. In order to be eligible to receive grades, students must be present **80** days per semester for ½ unit courses or **160** days per year for 1 unit courses. Students are expected to be in school except in cases of emergency or for reasons as outlined in the code below:

1. Personal illness, the school may require a certificate from a physician.
2. Illness in immediate family.
3. Quarantine in the home
4. Death in immediate family.
5. Religious holiday.
6. Academic or school participating activity.

7. Student attending an excused function such as Presidential Classroom, 4-H Club, athletic activity, must have prior assignments that will cover the period of time he/she will be absent from school. This work must be collected and grades given so student can obtain full benefit. This applies to students that will be participating in above events. All work must be turned in to each teacher the first day on return to school.

8. Students are excused to attend a college or university for enrollment or intent of enrollment. Each senior will get 2 college days to visit the college of their choice. The student must return with verification from the college in order for the absence to be excused. The student must get a form from the office and have each of his/her teachers sign it the day before the trip.

9. STUDENTS THAT ARE UNEXCUSED WILL NOT BE ENTITLED TO MAKE UP ANY FORM OF CLASSWORK OR TESTS MISSED!!

DISCIPLINE PROCEDURES

Teacher referral forms will be filled out completely for any student sent to the office for disciplinary reasons. A full explanation of the problem caused by the student must be written on the referral form before student comes to the office. The following are disciplinary actions taken at Bowling Green School:

1. In school suspension or penalty assignment.
2. SATURDAY DETENTION: A Saturday morning detention hall will be held from 8:00 a.m. until 11:00 a.m. for severe offenses. Students who are assigned to Saturday detention will be assessed a \$20 fee.
3. PADDLING: Corporal punishment with a maximum 4 licks per offense by the administration.
4. SUSPENSION: Separation from school for not more than 10 days.
5. EXPULSION: Termination of enrollment due to circumstances determined by the principal and the Board of Directors.
6. A 3rd Saturday detention results in a suspension.
Any time a student must be disciplined by one of the above actions, a disciplinary report will be mailed to the parent. A copy will also be given to the teacher and one will be placed in the student's cumulative folder.
7. If a student misses two Saturday detentions, he/she will be given a three day suspension.

WHEN A STUDENT RECEIVES A FOURTH SUSPENSION FOR ANY SCHOOL YEAR, SAID STUDENT MAY FACE EXPULSION FOR ONE SEMESTER.

REASONS FOR IN SCHOOL SUSPENSION OR PENALTY ASSIGNMENT/SATURDAY DETENTION/SUSPENSION FROM SCHOOL/EXPULSION

A. Major Offenses: Violations of established school rules, safety regulations and evidence of unbecoming conduct during regular school hours or while participation on or off campus school sponsored activities considered may result in disciplinary action. The following list of offenses will constitute grounds for disciplinary action, which could be in school suspension, suspension from school or up to expulsion. This list is not intended to include every offense for which a student may be suspended or expelled, but the list includes some of the more common offenses considered to be violations of regulations:

1. Illegal drugs, including alcohol, unauthorized possession, transfer, use, or sale of drugs, or drug paraphernalia.

2. Possession of firearms-any firearm (including a starter gun) which will, or is designed to be converted to expel a projectile by the action of an explosive, any firearm muffler or firearm silencer; any similar destructive device; knife, metallic knuckles, tear gas gun, chemical weapon or device, or any other weapon, instrument, or object that may be used as a weapon.
3. Fighting or provoking a fight
4. Possession of or use of tobacco products
5. Cutting class
6. Cutting school
7. Leaving school without permission
8. Burglary of school property
9. Vandalism: Defacing, damaging, or destroying school property or any property on campus
10. Use of profane or obscene language
11. Stealing
- 12 Extortion: demanding of or threatening of another for money or property
13. Possessions of or igniting fireworks
14. Trespassing
15. Offensive touching of another person
16. Battery upon students
17. Willful defiance, assault or battery, the intentional, unlawful threat by word or act to do violence; the unlawful or intentional touching, striking or cursing, the intentional causing of bodily harm, directed toward a school employee, school board member, or official for an athletic event will not be tolerated by student or parent.
18. Defiance of school employee's authority-refusal to comply with a lawful and reasonable direction or order of a school employee.
19. Gambling
20. Providing false information to school employee
21. Participating in or inciting school disorder
22. Use of obscene manifestations toward another person
23. Disruption of or conspiring to disrupt the normal operation of the school
24. Excessive tardies
25. Intimate physical contact
26. Possession of cellular phone and/or pagers
27. Chewing gum/eating
28. Any other violation that the administrator may deem reasonable to fall within this classification

B COMMISSION OF OFFENSES: Numbers 1, 2, 9, 16, and 17 above will result in immediate suspension pending recommendation to board for expulsion. Any violation of these 5 offenses resulting in suspension will cause said student to be denied any honors, offices, etc. with the exception of educational honors.

PENALTIES FOR OFFENSES LISTED ABOVE (except 1, 2, 9, 16, 17, 24, and 26)

- 1st offense: Saturday Detention
- 2nd offense: 1 day in school suspension
- 3rd offense: 1 day suspension from school
- 4th offense: Expulsion

PENALTIES FOR EXCESSIVE TARDIES:

Tardies will NOT be classified as excused or unexcused

1. 6 tardies: Saturday detention
 - 12 tardies: Saturday detention
 - 18 tardies: 1 day suspension from school
- After 18 tardies and suspension the tardy count and penalties will start over.

C. MINOR OFFENSES (controlled at classroom level)

1. Out of seat without permission
2. Talking without permission
3. Littering, passing notes, improper supplies
4. Repeated minor offenses
5. Any other violation the administrator may reasonably deem to fall within this category.
6. Failure to do assignments.
7. Gum: Students will not be allowed to have gum on campus. Teachers are to report violators using disciplinary referral forms.

D. PENALTIES FOR MINOR OFFENSES

- 1st offense: Parent notification by the teacher
- 2nd offense: Parent conference
- 3rd offense: 1 day of Saturday detention
- 4th offense: 1 day of Saturday detention
- 5th offense: On the fifth offense and each succeeding offense thereafter, the student will be suspended for one day per offense.

Repeated violation of minor offenses may result in expulsion.

CHECK OUT PROCEDURE

Student must bring a signed note from parent stating date and reason for leaving campus. This note must be approved through the office before student can leave. Telephone calls may be accepted only during extreme cases. Student checkouts have been excessive in the past. We would appreciate parental assistance in discouraging check outs. Students in grades 7-12 will adhere to the following procedure:

1. Obtain a check out slip from the office.
2. Present the slip to all teachers whose classes will be missed that day.
3. The teacher will then make assignments upon returning to school. It is the student's responsibility to meet with the teacher upon returning to school to make up the work missed.
4. For emergency checkouts (illness/injury) students must use the receptionist's phone to contact parents. The receptionist or administrator must talk to one of the parents to approve checkout.

COMPUTER SAFETY AND DISCIPLINE POLICY

Any student using a computer on the BG campus is expected to adhere to the following policies and consequences.

1. Any inappropriate site accessed from the Internet or one the teacher deems inappropriate will result in.

- A. 1st offense: Call to parents and no internet usage for 6 weeks.
 - B. 2nd offense: Suspension for 2 days and no internet usage for two 6 weeks.
 - C. 3rd offense: Suspension for 3 days and no internet usage for the remainder of that school year.
- 2. If a student accidentally gets on an inappropriate site, the student should immediately inform the teacher. If the student is caught in a site, it will be assumed it is deliberate.
 - 3. If a student is caught e-mailing or blogging, the same above procedures will be followed.
 - 4. If a student is caught keyboarding or printing inappropriate material, the same above procedures will be followed.

DRUG POLICY

Students will be given the BG drug testing policy the first day of school. The parents will complete the needed information for their child and return the next school day. This is a **MUST**. BG does random drug testing at the discretion of the administration.

HARASSMENT

A proper atmosphere of safety will be maintained for all students. Any student or students found to be chronically harassing or intimidating any other student or students (this includes encouraging others to do so). Any student(s) causing harm by flagrant action for a first time offense will also be in violation of school policy. This is not intended to address "normal" problems of children who may not "get along" in otherwise HARMLESS isolated incidents, but it is intended to address those actions which are repetitious and continue for any undue length of time, or those actions (extreme verbal intimidation and threats, jokes, rumors, or other conduct found to cause intentional harm to another) for a first time occurrence.

CELL PHONES

Students are allowed to have cell phones for use in case **EXTREME** emergencies only. Cell phones will be turned off at all times except in cases of **EXTREME** emergencies. Teachers may collect cell phones from students at the beginning of testing periods or other special activities and return them to students when testing or activities are completed. For routine calls (sick, check out, etc) students should get permission to use the school telephone in the office. Cell phones which are confiscated by teachers for unauthorized use will be turned in to the assistant principal.

PENALTIES FOR CELL PHONE VIOLATIONS

1st Offense: Phone will be confiscated and must be picked up by parent.

2nd Offense: Phone will be confiscated; a \$25.00 penalty fee will be assessed to their account, and a parent must pick it up.

3rd Offense: Phone will be confiscated; a \$50.00 penalty fee will be assessed to their account, and a parent must pick it up.

4th Offense: Phone will be confiscated, and held to the end of current school year. Student will also receive one day suspension.

SATURDAY DETENTION

Saturday detention will be held from 8 a.m.-11 a.m. and the student will pay a penalty fee of \$20.00 the day of detention.

LOCKERS

Lockers are to be used at designated locker periods which are specified on the bell schedule. A locker is provided for each 7-12 grade student. Each student is responsible for keeping all belongings inside that locker. The student has a choice of using a locker or not. These lockers are school property and may be inspected at any time. No obscene pictures or slogans will be allowed in lockers. Discipline will be at the discretion of faculty and or principal. Students are expected to keep lockers clean and neatly organized.

CARS

Any vehicle brought onto the campus is subject to search. Students will park only in designated parking areas as determined by the principal. Students will not sit in or return to cars during the school day for any reason without permission from the duty teacher, principal, or his designee. Speeding on campus will result in leaving vehicle at home.

Parking Permits: Students who drive cars to school must purchase a numbered parking permit. The permit must be suspended from the rear view mirror so the numbers can be read from the front. Permit cost is \$5.00.

Vehicle Violations:

1. Speeding (campus speed is 5mph)
2. Improper parking
3. Reckless operation of a vehicle
4. Failure to properly display parking permit

If a student drives a different vehicle to school other than usual, the permit must be displayed.

Vehicle violations penalties:

- | | |
|--------------------------|-----------------------------------|
| 1 st Offense: | Warning |
| 2 nd Offense: | \$10.00 Fine (charged to account) |
| 3 rd Offense: | \$20.00 Fine (charged to account) |
| 4 th Offense: | \$30.00 Fine (charged to account) |
| 5 th Offense: | Loss of vehicle privileges |

ASSEMBLIES

At all times the student's behavior should be refined and courteous.

An indication of the cultural level of the school is the conduct of the student body at an assembly. Whether a guest or not, each student is personally responsible for the impression made by the school as a whole.

SCHOOL TRIPS AND ACTIVITIES

Students traveling on school sponsored trips (i.e. trips involving school clubs or organization, or those planned at school involving school personnel) are bound by the same disciplinary policies as they would face during a school day on campus. School policies will also extend to any other activities (dances, parties, athletics competitions, etc) which arise from attendance at BGS. The rules will apply at any time (school day/night, weekends or before the school year begins or after the

school year ends). School rules do not apply to privately organized parties, trips or activities which do not involve BGS.

GRIEVANCE

In an effort to preserve fairness, any student or parent will have the right to appeal any disciplinary action to the administration and finally to the Board of Directors. Any circumstances the parents/students feel are relevant may be presented. All facts will be listened to and considered before rendering a decision. If the decision is not accepted, the concerned parties may appeal to the board. **ALL PROCEDURES CONTAINED WITHIN THIS DISCIPLINARY POLICY WILL BE APPLIED FAIRLY TO ALL STUDENTS WITHOUT EXCEPTION. RELEVANT DISCIPLINE FOR ANY OFFENSE WILL BE SET ASIDE ONLY IF A SUCCESSFUL APPEAL IS MADE. ANY SCHOOL EMPLOYEE WHO FAILS TO ENFORCE DISCIPLINARY POLICY WILL THEMSELVES BE IN VIOLATION OF SCHOOL POLICY.**

VISITORS AND PARENTS:

All visitors are to report directly to the main office when coming on campus. This is to be done without exception. Students and teachers are not to bring small preschool children, students from other schools, or friends not enrolled at Bowling Green School to the campus at any time during the school day without prior permission from the administration.

CONFERENCES

Parents are welcomed to request a conference through the office with any teacher during the teacher's preparation period. The teacher and the principal should schedule this if he is to be involved in the conference. The principal or assistant principal will see a parent any time requested.

USE OF TELEPHONE

Telephones can only be used in cases of **EXTREME EMERGENCY** with permission of office staff. A student must have a note from the teacher for use of telephone.

ANNOUNCEMENTS

The school office will provide a daily bulletin. Any announcement to be put in the bulletin must be received prior to the start of first hour that day. Students may not submit announcements only teacher and sponsors. Students or teachers do not go from room to room making announcements unless they have a note signed by the principal.

COMPUTERS

Students may use computers only under adult supervision.

COPY MACHINE

Only faculty and staff are allowed to use copy machine. Office workers will use machine with permission of office personnel.

HEALTH AND FIRST AID

Health and first aid supplies are kept in the office (limited supply) under the supervision of the secretary or teacher in the office. In case of emergency, no matter how slight, report it to the teacher

in charge, immediately. If it becomes necessary for a student to take any form of medication at school, a signed note from the parent must be presented at the office. All medication will be kept in and dispensed through the office only. The office will provide no aspirin/pain relievers. You may bring them from home and they will be dispensed as outlined above.

LUNCHES

Students are not allowed to order out for food. Lunches are to be purchased from the school lunchroom or brought from home. No parent or student is to bring a purchased meal to the school during school hours. Snacks will be available in the cafeteria after the last child has been served lunch. No food is to be brought into the classroom.

LIBRARY

The library is for the use of all students. Lost books are paid for in accordance with the purchase of a new one. All library fines must be paid before the 6 weeks or semester exams will be given. No one will be allowed in the library without a specific purpose. They must have proper authorization and an adult must be present.

PHYSICAL EDUCATION

Students participating in varsity sports must have a physical exam before being allowed to participate in any sport. This must be on file in the coach's office prior to the first game. A student who cannot participate in any form of physical activity must bring a physician's note requesting to be excused and for how long inactivity will last. Students must wear proper uniforms while participating in P. E.

TRANSFER STUDENTS

If a student transfers from BGS to another school or decides to drop out of school for any reason, he/she is asked to report to the principal's office. All supplies, materials and textbooks must be returned and all obligations satisfied before records will be cleared. A clearance slip can be secured from the office. Student records cannot and will not be released for any purpose without the written consent of the parent. Students that transfer into or intend to enroll in BGS and have shown proof of registration are eligible to try out for different activities provided all standards and requirements set up by individual organizations are met. Students must have paid all required fees before being allowed to participate.

GRADING SYSTEM AND SCHOOL POLICY

1. The teacher must give at least six grades per six weeks.
2. The teacher will weigh points according to the assignment with a chapter or unit test more heavily weighted than homework, daily assignments, or quizzes.
3. The behavior of a student will be dealt with as a separate entity than the student's academic progress, with the teacher possibly awarding incentive points for outstanding effort but not inappropriate conduct.

The grading system at BGS generally follows:

94-100%...A

86-93%.. .B

76-85%... .C

66-75%.. . D

65 or Below F

Bowling Green School has adopted the Grade Quick computer program for the purpose of calculating and maintaining student grades for students in grades 7-12. Teachers will enter numeric scores in the computer based on the grade scale listed above and the program will calculate grades.

AVERAGING GRADES

1. Students in grades 10-12 who maintain a 94% average or better are eligible for exemption from final exams only.
2. Student's numeric grade will appear on their report card.

GRADE CLASSIFICATION

9th...0-4 units

10th...5-10 units

11th...11-16 units

12th...17-23 units

MINIMUM REQUIREMENTS FOR HIGH SCHOOL GRADUATION

ENGLISH: 4 UNITS

Shall be English I, II, III in consecutive order and English IV or Business English?

MATHEMATICS: 4 Units for students entering grade 9 in school year 2008-09.

3 Units for students entering grade prior to school year 2008-09.

Shall be Algebra I and one of the following options: Algebra II and Geometry or Algebra II or Geometry and one of the following: Advanced Math, Calculus, Consumer Math, Financial Math.

SCIENCE: 3 UNITS

Shall be Biology and two of the following: General Science or Physical Science but not both: Earth Science, Chemistry, Physics, Environmental Science.

SOCIAL STUDIES: 3 UNITS

Shall be America History, Civics or 1/2 unit of Civics and 1/2 unit Free Enterprise and one of the following: World History, World Geography, or World Civilization.

HEALTH (1/2 Unit) AND PHYSICAL EDUCATION (1 1/2 UNITS)

Shall be Health and Physical Education I and Health and Physical Education II.

ELECTIVES: 8 UNITS

TOTAL: 23 UNITS For students who entered grade 9 prior to school year 2008-09

24 UNITS For students entering grade 9 in school year 2008-09.

CORRESPONDENCE COURSES AND SUMMER SCHOOL

No required subject will be taken by correspondence or summer school unless the subject was

previously failed. Electives may be taken with prior approval from the administration.

PROGRESS REPORTS

The academic school year will be divided into 6-week terms. Six weeks tests won't be given. At the 3 weeks interval, if a student's grade average falls below a "C", a progress report will be sent to the parents. Student progress reports may be sent at any time between marking periods to parents for students who need some type of special attention. These reports do not necessarily mean that a student is failing, but that a deficiency is noted which needs attention. Each progress report must be signed and returned within 3 days. Students will be given Saturday detention for failure to return progress reports within 3 days. These students may turn their progress reports in to the Saturday detention monitor. When a student receives his second progress report in any subject, a parent/teacher conference must be held.

REPORT CARDS

Students receive a report card at the end of each grading period. Parents are to sign and return it to school. Saturday detention will be given to the student if their report card is not signed and returned after 3 days from issue. Students will be given Saturday detention for failure to return report cards within 3 days of issue. These students may turn their report cards in to the Saturday detention monitor. Report cards are given out on the Friday following the end of the six weeks grading period. **Families with balances greater than 30 days will not receive report cards.**

BANNER/HONOR ROLL

A banner/honor roll will be published at the end of each 6 weeks period. This is not an average or point system. It will be an overall A or B average. One grade lower than a B will eliminate a student from this roll.

SCHEDULE CHANGE

Students will have limited school days at the beginning of each semester to change their schedule. All schedule changes must be made through the office by getting a drop/add slip and having it approved by teachers and principal.

GRADUATING SENIORS

The senior(s) with the highest GPA will serve as class valedictorian(s) at graduation. The senior(s) with the second highest GPA will serve as class salutatorian(s) at graduation. If there is a tie, the student(s) will serve as co-valedictorians and or co-salutatorians. **IN ORDER FOR A GRADUATING SENIOR OF BGS TO QUALIFY FOR ONE OF THE ABOVE HONORS, THEY MUST HAVE OBTAINED AT LEAST 50% (11.5 UNITS) OF THE STATE REQUIRED 23 UNITS AT BOWLING GREEN SCHOOL.**

In order to be an honor graduate at BGS graduation, a student must have a 93% or better GPA. This average is based on final grades for grades 9-12. Final grades only will be used to determine honors.

A 3.4 GPA will qualify students to be honor graduates until 2008-09 freshmen become seniors.

****ALSO, SENIORS MUST PASS ALL FIVE PARTS OF THE STATE-MANDATED EXIT EXAMINATION AND THE STATE-REQUIRED 23 CREDITS IN ORDER TO PARTICIPATE IN GRADUATION CEREMONIES, RECEIVE A LOUISIANA DIPLOMA,**

AND A CERTIFIED TRANSCRIPT.

EXTRA CURRICULAR ACTIVITIES

The following are clubs and organizations of BGS:

BETA CLUB: A service club for students who have maintained at least a 3.25 GPA. Grades 10-12

JR. BETA CLUB: Same guidelines as above for Jr. High Students. Must maintain a 3.25 GPA

4-H CLUB: An organization for those interested in agriculture, computers, automotive, personal development, conservation, homeliving, and cooking. A student participating in shows or etc. must have satisfactory grades.

STUDENT COUNCIL: Governing body of the school that seeks to improve school activities and functions within the school.

ANNUAL STAFF: Annually publishes a school yearbook. Students interested in working on the annual staff should contact the yearbook sponsor.

SPANISH CLUB: An organization for all students enrolled in Spanish I and II

INTERACT: An organization, which connects the business community with high school academics. This is open to students in grades 9-12. Franklinton Rotary Club sponsors this club.

No club, class, or group will call a special meeting or hold any activity other than those scheduled by the expressed permission of the principal. Club meetings are held once a month according to a schedule. Any fund raising activity sponsored by any club, class, or organization must have prior approval from the principal.

ATHLETIC ELIGIBILITY:

1. Students must be enrolled in 4 subjects.
2. Students cannot fail 2 or more subjects in any given 6 weeks.
3. Must be a full time student.
4. Upon entry in grade 9 students are eligible 8 consecutive semesters provided other criteria are met,
grades, etc.

SCHOOL DANCES AND PARTIES

Students planning or attending dances or any other event must adhere to all rules set forth by the administration

- 1. High school dances and parties must have prior approval before planning. The date must be placed on the school calendar upon approval.**
- 2. Any disrespect shown to chaperones or any other designee will be evicted from the event, parents will be notified and disciplinary action will be forthcoming by the administration.**
- 3. All students will sign in and out of all dances and will not be readmitted once they leave.**

Any student attending a school dance must arrive no later than 1 hour after the starting time and must remain at the event until 11pm. Unless, a parent comes and signs them out, otherwise they will not be allowed to leave. Failure to comply will result in parent notification and possible disciplinary action.

4. Students who have obviously been drinking prior to the event will not be allowed to enter the event. Students caught with these substances will be evicted from the event and disciplinary action will be forthcoming by the administration.

5. Students will not remain in their cars or loiter on campus.

The following dances are held every year with the following rules governing these respective dances.

HOMEcomings: Held in conjunction with the homecoming activities. Students in grades 9-12 may attend. Younger students will be allowed to attend only if invited by an upper classman. (Semi- formal)

PERSONALITY BALL: Students in grades 7-12 will be allowed to attend. Class favorites are presented at the beginning of this dance. (Semi formal)

SADIE HAWKINS: Girls in grades 9-12 may invite a date to attend. Boys in grades 9-12 not invited by a BG girl may bring a date. (Casual dress)

JR/SR PROM: Students in 11th/12th grades and their dates are allowed to attend. (Girls-Formal dress) Boys must wear tuxedo, or dress pants, coat and tie.

CHAPERONS: All dances must have at least 10 chaperons, two of which must be made of faculty members or board members. It is recommended that a total of 5 males be present. All chaperons must be approved by the sponsor/principal of the event.

PARENTS AND VISITORS: All guests who are not chaperoning may attend the dance only during the presentations.

ALL ORGANIZATION MEMBERS ARE OFFICIAL REPRESENTATIVES OF BOWLING GREEN SCHOOL. EACH MEMBER SHALL CONDUCT HIM OR HERSELF IN A MANNER WHICH IS ACCEPTABLE TO THE ORGANIZATION AND BGS. IF ANY MEMBER IS CAUGHT WITH DRUGS, ALCOHOL, OR TOBACCO ON CAMPUS OR ON A SCHOOL SPONSORED TRIP, HE OR SHE WILL BE REMOVED FROM THE ORGANIZATION AND APPROPRIATE DISCIPLINARY ACTION WILL BE TAKEN.

TRYOUT INFORMATION FOR ALL SPIRIT GROUPS ELIGIBILITY

1. To tryout and remain on a squad, each student must maintain a 1.5 average and cannot fail more than one subject. Grades will be checked each six weeks.
2. To be eligible for the first 6 weeks of the current year, a student must have a GPA of 1.5 and no more than one F.

3. Varsity groups will consist of students in grades 10-12. Jr. Varsity groups will consist of students in grades 7-9.

4. All members must tryout again each year. If a member accumulates twelve demerits during the year, she may not tryout again.

Each spirit group sponsor will be assigned by the Principal at the beginning of each school year. Under normal circumstances, sponsors will be selected from existing BGS staff members.

TRYOUT SCHEDULE

1. Buccanette, Varsity Twirlers, and Jr. High dance team: TBA each year

2. Varsity and Jr. Varsity Cheerleaders: TBA each year

When an exact date is set, the students will be notified through the daily bulletin.

SIZE OF SQUADS

1. Buccanettes: No limit

2. Varsity Cheerleaders: No limit

3. Jr. Varsity Dance: No limit

4. Jr. Varsity Cheerleaders: No limit

All participants must score a minimum of 75% of the total tryout points possible.

TRANSFER STUDENT

Any student coming from another school must be approved by the board and have paid the membership fee PRIOR to tryouts.

SELECTION

1. An out-of-town panel of qualified persons who will select girls based on appearance, personality, projection, and faculty recommendation will do the judging. To be selected, girls must score a certain percentage of the total tryout points.

2. Tryouts are closed to the public.

3. Practice for tryouts is held the week prior to tryouts. Dates and times will be posted.

4. Cheerleaders and dancers must attend camp in order to remain on the squad or line.

FINANCIAL RESPONSIBILITY

The student is responsible for paying dues, purchasing uniforms, shoes, etc., camp fees and participating in fund raising activities. Any student selected to be a part of a group and has ordered uniforms/equipment will be responsible for payment of such, even if that student is unable to remain in that group. Whether they remain at BGS or not, they must pay for anything ordered!

ATTENDANCE REQUIREMENTS FOR ALL EXTRA-CURRICULA ACTIVITIES INCLUDING ATHLETICS

All members are to attend four classes in the school day in order to attend daily practice and to perform at scheduled events unless they have prior approval by the administration.

GAME NIGHT CONDUCT

1. Participants are to arrive in full uniform at the time designated by the sponsor

2. Squads will actively participate in school spirit through cooperation with the cheerleaders.

3. NO VISITORS are allowed in the designated seating area or sidelines.
4. NO EATING OR DRINKING in the designated seating area or sidelines, except after half-time performance.

RULES FOR BUS TRANSPORTATION

Students are expected to ride the bus for school activities unless excused by the administration or sponsor. A PARENT may check their student out AT THE BUS AFTER the event. If you are to go with a relative or another ADULT, you must bring a signed permission slip from your parents PRIOR to the scheduled event. You WILL NOT be released to other students or boyfriend/girlfriend.

Be sure that you have prearranged transportation at the school when the bus returns. A sponsor will stay until all have left. Please leave campus as soon as possible.

BOUNCING BUCS

Perform basketball drills at home high school basketball games.

1. Boys and girls, grades PK-6
2. Must provide own basketball and buy own uniform
3. Practice will usually be during their P. E. class.

DANCIN' DOLLS AND PEE WEE CHEERLEADERS

1. Girls in grades 4-6
2. Provide entertainment at JH football games and possibly at other athletic events.
3. Must provide own uniforms.
4. Practice will usually be during their P. E. class and possibly after school.